

March 12, 2020

Dear SLD Read Families,

Information on Coronavirus is continually evolving and as Michigan responds to its first confirmed cases, we wanted to share how SLD Read is handling the growing information about the spread of Coronavirus and what we can do to prevent the spread of communicable diseases.

We are monitoring the feedback from the Centers for Disease Control and Prevention (CDC) and the Michigan Department of Health and Human Services (MDHHS) for guidelines in preventing Coronavirus, as well as, the responses of the individual County Health Departments and school districts as they assess the needs in their individual communities. If needed, the decisions to close schools will likely be based on an individual case by case basis, and the impact on in-school and out-of-school tutoring will be determined at that time.

Best practices for helping to prevent the spread of communicable disease and illness include:

- **Stay home when you are sick, except to get medical care.**
- **If your student is ill, contact your tutor and postpone tutoring.**
- Cover your cough or sneeze with a tissue, and dispose of in a lined trash can.
- Avoid touching your eyes, nose, or mouth.
- Avoid close contact with people who are sick.
- Clean and disinfect frequently touched objects and surfaces.
- **Wash hands for at least 20 seconds.** Washing hands often under clean, running water can help prevent the spread of germs. For guidance see the [CDC: When and How to Wash Your Hands](https://www.cdc.gov/coronavirus/2019-ncov/travelers/after-travel-precautions.html). If you cannot wash your hands, use alcohol-based hand sanitizer with at least 60-95% alcohol.
- If you or an immediate family member has traveled to a country with a level three travel notice (<https://www.cdc.gov/coronavirus/2019-ncov/travelers/after-travel-precautions.html>), notify Education Services Manager and suspend tutoring for two weeks after return. Tutoring can resume if no symptoms are present during this time, if symptoms of illness are present, you must be cleared by a health care provider prior to return.

For more information on the Coronavirus, please visit the [Centers for Disease Control and Prevention \(CDC\)](https://www.cdc.gov/coronavirus/2019-ncov/travelers/after-travel-precautions.html) website and/or the [Michigan Department of Health and Human Services](https://www.michigan.gov/mdhhs) website.

SLD Read will continue to follow the guidelines of the CDC, MDHHS, and County Health Departments as new information on Coronavirus is available.

Sincerely,

Amy Walker

SLD Read
Chief Executive Officer