



Application

Office Use: Tutor _____ Volunteer _____	Date Received or Signed: References (2) _____ ICHAT _____ Nat'l SO Report _____ DHS _____	Resume _____ Tutorial Agreement _____ Personnel Policies _____ Whistle Blower _____ Tax Forms _____ Health Insurance/401 (k) _____ Accommodation _____ Photo Release _____
Interview Date _____ 2nd Interview Date _____ Added to Database _____		

*Required information for background check

*Name: (Last, First, Middle):		Other Name:	
*Street Address:		City	State and Zip
Phone:	Preferred Pronouns:	Email address:	*Date of Birth:
Do you have a valid driver's license? <input type="checkbox"/> Yes <input type="checkbox"/> No Driver's license #: _____			
Ethnic Origin (optional): _____ Caucasian _____ Hispanic/Latino _____ African-American _____ Bi-racial _____ Asian/Pacific Islander _____ Native American			
Emergency contact name and phone number:			
Why are you interested in joining SLD Read as a tutor, volunteer, or staff member?			

EDUCATION:

Name of School	City/State	Did you graduate?	Degree Earned
High School:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
GED:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other School:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
College:		<input type="checkbox"/> Yes <input type="checkbox"/> No	
Other credentials/ licenses/ professional affiliations, etc., which are relevant to the job(s) for which you are applying.			

BUSINESS EXPERIENCE: List last two places of employment

Dates Employed From: To:	<input type="checkbox"/> Full time <input type="checkbox"/> Part-time If part-time, # hrs./wk:	Title:
Organization Name and Address:		
Primary duties:		Reason for Leaving:
Dates Employed From: To:	<input type="checkbox"/> Full time <input type="checkbox"/> Part-time If part-time, # hrs./wk: <input type="checkbox"/>	Title:
Organization Name and Address:		
Primary duties:		Reason for Leaving:

VOLUNTEER EXPERIENCE:

From: To:	Position/Role:
Organization Name and Address:	
Primary duties:	
From: To:	Position/Role:
Organization Name and Address:	
Primary duties:	

ADDITIONAL SKILLS: Please list technical skills, clerical skills, trade skills, etc., relevant to this position. Include relevant computer systems and software packages of which you have a working knowledge, and note your level of proficiency (basic, intermediate, expert).

OTHER:

Do you have the legal right to work for any employer in the United States? Yes ☐ No ☐

Have you ever been convicted of a crime (other than a minor traffic violation)? Yes ☐ No ☐
(A conviction does not mean you cannot be hired or volunteer. The nature of the conviction, how long, kind of work you will be doing and extenuating circumstances will be considered.)

If so, explain:

I certify that all of the statements made on this application are accurate and complete to the best of my knowledge. I have provided the requested information about all of my full-time jobs. I understand that any false or misleading statement may result in disqualification for volunteer opportunity, employment or, if hired, termination and/or legal action.

I authorize SLD Read to investigate all statements I have made on the Application as may be necessary for reaching an employment or volunteer position decision. Further, I authorize any person or organization named on this application to give SLD Read any information required to determine my suitability or qualifications for employment or volunteering.

I acknowledge that further investigation may be required. I authorize SLD Read to check my (1) criminal background and (2) driving record.

Applicant's Signature: _____ **Date:** _____